

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

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| POLICY COUNCIL MEETING MINUTES |
| May 13th, 2025, 5:30-7:15 pm Redwood Head Start Center |

PRESENT:

(PC)

Reg 1- Kami Sorenta
Reg 3- Donea Goshert
Reg 4- Heidi Di Betta, Staci Flores
Reg 5- Ebony Brooks
Reg- 6- James Grice
Reg- 9- Ashley Primeau

(STAFF)

Christine Russo PFCE Manager
Katherine Clayton- Executive Director
Shandi Phelps- PFCE Supervisor
Shanice Stringer-PFCE Supervisor
Yoana Martinez-PFCE Admin Assistant

Policy Council Leadership Team 2024-2025

Chair- James Region 6
Vice Chair- Stacie Region 4
Secretary- Heidi Di Betta region 4
Alternate Secretary- Vacant
Treasurer-Yunyu Patterson Community Rep
Alternate Treasurer- James Region 6
Board Liaison- Keana Adams Region 7
Alternate Board Liaison-Barbara Woodrum region 8
State Representatives- Stacie and Jayme
Alternate State Representative- Donea

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Chair called the meeting to order 6:00 pm, went over roll call and ground rules
Called the meeting to order. A Policy Council quorum was established after roll call.

PUBLIC COMMENT PERIOD: None

MEETING RECAP- APPROVAL OF MINUTES-

Staci moves to approve the Policy Council Minutes. Ashley seconds the motion to move to approve the monthly Policy Council Minutes. None opposed, Donea and Kami abstentions, Motion was carried.

WARM-UP ACTIVITY

Calm down jars- example of different activities to do with kiddos during the summer

CONSENT AGENDA

Katherine went over what the consent agenda items. Items can be found on the PC member profile page for review

1. PIS
2. Meal Count
3. Financial Statements/Credit Card Statements
4. Enrollment Report

Kami moves to accept the May Policy Council Consent Agenda Items. Ashley seconds the motion and moves to accept the May Policy Council Consent Agenda items. No one opposed, Kami and Donea made an abstention, Motion was carried

Treasurer Report- James Grice gave the report

EXECUTIVE DIRECTOR'S/ 0-5 HEAD START DIRECTOR REPORT

Katherine Clayton asked for two motions

Heidi moves to make a motion to approve the changes to the Policies and Procedures . Ebony seconds the motion to make a motion to approve the changes to the Policies and Procedures. No one opposed, no abstentions, Motion was carried

Deborah presents the budget breakdown last month for the upcoming year, including grants for Head Start, Early Head Start, and state programs. She shared the handouts with PC for them to review and ask further questions to Katherine, there were no question and Katherine asked for a vote for may.

Ashley moves to make a motion to approve 2025-2026 Budget Proposal Staci seconds the motion to make a motion to approve 2025-2026 Budget Proposal. No one opposed, no abstentions, Motion was carried

TRAINING

PFCE/PC overview

ADJOURNMENT

MOTION: Ashley made a motion to adjourn the May Policy Council Meeting at 7:15 pm; Donea seconded the motion to adjourn the May Policy Council Meeting; no one opposed, no abstentions, motion was carried.